



BROMSGROVE DISTRICT COUNCIL

MEETING OF THE OVERVIEW AND SCRUTINY BOARD

MONDAY 11TH FEBRUARY 2019
AT 6.00 P.M.

PARKSIDE SUITE - PARKSIDE

MEMBERS: Councillors L. C. R. Mallett (Chairman), S. A. Webb (Vice-Chairman), C. Allen-Jones, S. R. Colella, R. J. Deeming, M. Glass, C.A. Hotham, R. J. Laight, P. M. McDonald, P.L. Thomas and M. Thompson

AGENDA

1. Apologies for Absence and Named Substitutes
2. Declarations of Interest and Whipping Arrangements

To invite Councillors to declare any Disclosable Pecuniary Interests or Other Disclosable Interests they may have in items on the agenda, and to confirm the nature of those interests.
3. To confirm the accuracy of the minutes of the meeting of the Overview and Scrutiny Board held on 14 January 2019 (Pages 1 - 10)
4. Council Tax Support Scheme Review - Final Recommendations - Pre-Scrutiny (To follow)
5. Environmental Services - Three Business Cases (To follow)

To be pre-scrutinised by the Board prior to consideration by Cabinet at its meeting on 13th February 2019.
 - (i) Domestic Waste Collection (To follow)
 - (ii) Commercial Services - Investment for Future Growth (To follow)

(iii) Place Team Resources (To follow)

6. Pay Policy Statement - Pre- Scrutiny (To follow)

The Pay Policy Statement will be incorporated within the Medium Term Financial Report for consideration at Cabinet and Council's February meetings. It does not therefore have a covering report for the purpose of pre-scrutiny by the Overview and Scrutiny Board.

7. Investment and Acquisition Strategy Report Update - Pre-scrutiny (to follow)

8. Finance and Budget Working Group - Verbal Update

9. Corporate Performance Working Group - Verbal Update

10. Task Group - Verbal Updates

- Bromsgrove Sporting Football Club Task Group
- Business Rates Relief – Short Sharp Review

11. Cabinet Work Programme (Pages 11 - 14)

12. Topic Proposal Report - Effects of the WCC LTP4 on Bromsgrove District (Councillor S. Colella) (Pages 15 - 18)

13. Suggested Area for Scrutiny Investigation - Customer Service Response Protocol

Councillor S. Colella has asked that this item be included in the Board's Work Programme – he will provide a verbal update as to why he feels it would be a useful area for the Board to scrutinise.

14. Overview and Scrutiny Board Work Programme (Pages 19 - 22)

15. To consider any other business, details of which have been notified to the Head of Legal, Equalities and Democratic Services prior to the commencement of the meeting and which the Chairman, by reason of special circumstances, considers to be of so urgent a nature that it cannot wait until the next meeting.

16. To consider, and if considered appropriate, to pass the following resolution to exclude the public from the meeting during the consideration of item(s) of business containing exempt information:-

"RESOLVED: that under Section 100 I of the Local Government Act 1972, as amended, the public be excluded from the meeting during the consideration of the following item(s) of business on the grounds that it/they involve(s) the likely disclosure of exempt information as defined in Part I of Schedule 12A to the Act, as amended, the relevant paragraph of that part, in each case, being as set out below, and that it is in the public interest to do so:-

<u>Item No.</u>	<u>Paragraph(s)</u>
17	3

17. Exempt Information in respect of Item 5 Above - Environmental Services Business Cases (To Follow)

K. DICKS
Chief Executive

Parkside
Market Street
BROMSGROVE
Worcestershire
B61 8DA

1st February 2019



INFORMATION FOR THE PUBLIC

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- Meeting Agendas
- Meeting Minutes
- The Council’s Constitution

at www.bromsgrove.gov.uk

BROMSGROVE DISTRICT COUNCIL

MEETING OF THE OVERVIEW AND SCRUTINY BOARD

14TH JANUARY 2019, AT 6.00 P.M.

PRESENT: Councillors L. C. R. Mallett (Chairman), S. A. Webb (Vice-Chairman), S. R. Colella, R. J. Deeming, M. Glass, C.A. Hotham, R. J. Laight, P. M. McDonald and P.L. Thomas

Observers: Councillor C. J. Bloore and Councillor C. B. Taylor

Officers: Mr. D. Allen, Ms F. Mughal, Ms. J. Pickering, Ms. D. Poole, Ms. A. Scarce and Mrs B. Talbot

79/18 **APOLOGIES FOR ABSENCE AND NAMED SUBSTITUTES**

Apologies for absence were received on behalf of Councillors C. Allen-Jones and M. Thompson.

Members were advised that due to prior commitments Councillor S. Colella would need to leave the meeting at 6:30 pm and Councillor P.L. Thomas at 7:00 pm.

80/18 **DECLARATIONS OF INTEREST AND WHIPPING ARRANGEMENTS**

There were no declarations of interest or whipping arrangements.

81/18 **MINUTES**

The minutes of the Overview and Scrutiny Board meeting held on 3rd December, 2018 were submitted for Members' consideration. The Senior Democratic Services Officer (Bromsgrove) advised the Board that in relation to Minute No. 72/18 regarding the demonstration to Members in accessing agenda packs using Modern.Gov, this would be deferred to a future meeting.

RESOLVED that the minutes of the Overview and Scrutiny Board held on 3rd December, 2018 be approved as an accurate record.

82/18 **HOMELESSNESS GRANT AND FLEXIBLE SUPPORT GRANT 2019/20 - PRE-SCRUTINY**

The report sought approval for the programme of grant funding to organisations providing homelessness prevention services for 2019/20.

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14th January 2019

The Housing Strategy Manager introduced the report which set out how it was proposed that the homelessness resources would be funded. The report referred to the programme of grant funding to organisations providing homelessness prevention services for Bromsgrove. In addition to the Homelessness Grant there were additional resources which had been made available to the Council and the report set out the background to those additional grants together with details of how it was proposed they would be used. As BDHT was the Council's recognised provider for this service the funds would be transferred to them in order for them to deal with matters effectively on the Council's behalf.

It was noted that the Council received an annual homelessness grant and an additional two grants for 2019/20 as follows:

Homelessness Grant	£112,010
Flexible Homelessness Support Grant	£83,012
Homelessness Reduction Act New Burdens Funding	£18,035

Members asked for details in respect of the current number of rough sleepers in the District. It was noted that according to the latest figures collected in 2018, there were zero people estimated to be sleeping rough on a particular date. The Housing Strategy Manager explained how the data was collected and the methodologies used to collate the rough sleeping statistics. The data captured was a snapshot provided by partner agencies and was not a physical count of rough sleepers.

Nonetheless, it was accepted that if the data was gathered on a different night the figure might be different. Members raised concern that, as the data was not done by a physical count it was not a true reflection of rough sleepers in the District. Members proposed that it would be prudent for the Council to do a physical count of the number of people sleeping rough in the District in order to get accurate data.

In respect of the grant funding received, it was clarified that this was not based on the number of people sleeping rough in the District, but was a figure set each year. It was explained that it was difficult to find a suitable way to calculate the funding for each authority, as if it was calculated on the number of rough sleepers then it could be viewed as providing funding to authorities that were not addressing the matter and those that had invested in preventative work were being penalised.

It was clarified that the grant in respect of the Basement Drop in Service was £35,000. Members noted that this was an increase of £15k from the previous year. The Basement Drop in Service provided support to young people at risk of homelessness and it was important that the funding was provided to them by the Council in order to tackle homelessness for young people up to the age of 25.

Members sought clarification in respect of the Flexible Homelessness Support Grant and how it improved employment opportunities through the New Starts project and asked for details of the number of young people that had been helped, together with a breakdown of categories. Officers agreed to provide this information outside of the meeting.

The Housing Strategy Manager confirmed that currently there continued to be temporary accommodation for the homeless at the Hostel on the Burcot Lane Site. BDHT provided most of the accommodation and would be potentially looking to provide 36 units in total, as had been discussed at a previous meeting, when the Burcot Lane Site was redeveloped.

RESOLVED that the Homelessness Grant and Flexible Support Grant 2019/20 be noted.

RECOMMENDED that the Council carry out a physical count of the number of people sleeping rough in the area in order to get a record.

83/18

A JOINT PAY SCALE REPORT - PRE-SCRUTINY

The Human Resources and Development Manager introduced the Joint Pay Scale report which set out a two year pay award for Bromsgrove District Council agreed nationally to cover 2018/19 and 2019/20. As part of this agreement there was the introduction of a new pay spine model that would take effect from April 2019.

Implementation of the revised Joint Pay Scale would be subject to formal consultation with the Trade Unions with a view to reaching a Collective Agreement to a joint pay model across both Councils in line with the revised National Pay.

The key changes were highlighted as follows:

- With effect from April 2019, scp 1 would be paid at £9.00 per hour.
- 227 employees would see an immediate pay increase.
- 217 employees would see additional headroom progression.
- 18 employees would see a smaller than expected increase and no employees would be negatively affected.
- Whilst no employees would be negatively affected, some employees would not see the financial gain they had expected in April 2019.

Following presentation of the report Members discussed a number of areas in more detail, this included:

- The Pay model used for the high grade posts - An explanation was provided in respect of the Council's pay and grading structure and the increase for grades as agreed by the National

Joint
Council (NJC).

- The top salary for the new spinal point 43 – this was confirmed at £45,591.

In respect of the fourth tier and above roles, the Executive Director of Finance and Resources stated that the Pay Policy, which would include full details of this, would be presented to Cabinet in February, 2019 for consideration and if the Board so wished it would have the opportunity to pre-scrutinise this document at its next meeting.

RESOLVED that the Joint Pay Policy report be noted.

84/18

TRANSPORT PLANNING REVIEW REPORT - VERBAL UPDATE

The Chairman advised that, as discussed at the previous Board meeting, he, together with Councillors S. Colella, P. Thomas and S. Webb and the Strategic Planning Manager, had met with key officers from Worcestershire County Council's (WCC) Highways Team to discuss the ongoing and historic issues in respect of highways in Bromsgrove.

The Senior Democratic Services Officer (Bromsgrove) informed Members that a draft report had been produced; however, there were a number of areas which needed further work to ensure it gave a true picture of the historic and current position. It was anticipated that the draft report would be submitted to the Board for Members consideration at the February or March meeting at the latest.

85/18

CABINET RESPONSE TO THE ROAD SAFETY AROUND SCHOOLS TASK GROUP REPORT

The Board received an update in respect of the Road Safety Around Schools Task Group. It was noted that the Task Group's recommendations had been agreed by Cabinet.

Members were advised that the relevant officers had been notified of the recommendations and actions were now being implemented. The progress of the recommendations would be monitored and updated on the recommendation tracker.

RESOLVED that the Cabinet response to the Road Safety Around Schools Task Group final report be noted.

86/18

CABINET RESPONSE TO THE CCTV SHORT SHARP REVIEW

The Board received an update in respect of the CCTV Short Sharp Review. It was noted that the review's recommendations had been agreed by Cabinet.

Members were advised that the relevant officers had been notified of the recommendations and actions were now being implemented. The progress of the recommendations would be monitored and updated on the recommendation tracker.

RESOLVED that the Cabinet response to the CCTV Short Sharp Review final report be noted.

87/18

OVERVIEW AND SCRUTINY BOARD RECOMMENDATION TRACKER

The Senior Democratic Service Officer (Bromsgrove) highlighted a number of recommendations that had been completed and suggested that these should now be removed from the Recommendation Tracker.

An update was provided in respect of the outstanding recommendations for the Evening and Weekend Car Parking Task Group. Members were informed that, following Cabinet's approval of the recommendations made by 2020 Consultancy, Officers were putting together tender documentation to engage a consultant who would produce a detailed business plan, including expected costs and realistic timescales for Members approval, taking into account the outline details provided by 2020 Consultancy within their initial study. Officers were also making contact with other authorities who had undertaken similar projects for advice and guidance.

There were a number of financial recommendations which had also been completed and any outstanding actions would be addressed by the Executive Director, Finance and Resources.

RESOLVED that the recommendation tracker be updated as detailed in the pre-amble above.

88/18

FINANCE AND BUDGET WORKING GROUP - UPDATE

The Chairman provided an update in respect of the Finance and Budget Working Group, at its most recent meeting it had met with the Heads of Service and relevant Portfolio Holders to discuss in detail the fees and charges for 2019/20 and considered the Medium Term Financial Plan. A number of areas within the Plan had been discussed including the bids, savings and capital programme. The Working Group had put forward a number of recommendations which it would like Cabinet to consider in more detail. These were tabled at the meeting for the Board's information and attached as an appendix to the minutes.

It was noted that the next meeting would take place on 6th February, 2019.

89/18 **CORPORATE PERFORMANCE WORKING GROUP - UPDATE**

Members noted that the next meeting of the Corporate Performance Working Group would be arranged in due course.

90/18 **TASK GROUP UPDATES**

Members were informed that the Business Rates Relief Short Sharp Review, which was chaired by Councillor M. Thompson, had met twice and Members had agreed a work programme going forward, having identified a number of witnesses to interview.

In respect of the Bromsgrove Sporting Task Group, membership was agreed as follows; Councillor M Thompson (Chairman) Councillors C. A. Hotham, R. Jenkins, R. J. Laight and S. Webb.

91/18 **OVERVIEW AND SCRUTINY BOARD TOPIC PROPOSAL - PLANNING DEPARTMENT**

The Board considered a proposal that had been received from Councillor P. McDonald for a scrutiny review in respect of the Council Planning Department and to look in particular at processes and breaches of Planning Policy and Regulations. Members were asked to consider whether this would be a suitable topic for further scrutiny.

The Senior Democratic Services Officer (Bromsgrove) informed the Board that this was a subject which had been investigated on a number of occasions. It was suggested that Members may wish to consider inviting the relevant Head of Service to the next meeting of the Board to discuss the planning and enforcement process. Members agreed that it would be helpful to receive further information on the subject. It was, therefore, concluded that the Head of Planning and Regeneration be invited to attend a future meeting of the Board before making a decision as to whether the matter should be investigated further.

RESOLVED that the Head of Planning and Regeneration be invited to attend a future meeting of the Board to discuss the Planning and Enforcement process.

92/18

WORCESTERSHIRE HEALTH OVERVIEW AND SCRUTINY COMMITTEE - UPDATE

At the last meeting of the Board, Members requested that Councillor C. Bloore be invited to the meeting to provide a more detailed update in respect of the issues at Worcester Royal Hospital.

Councillor Bloore provided a verbal update and highlighted the ongoing problems at the Hospital:

- There was an all year round pressure on urgent care.
- The quality of Acute Hospital Services in Worcester was getting worse, patients were being transported in taxis and the Fire Services were also transporting patients due to the pressure on Ambulance Services.
- Waiting times were increasing.
- It appeared that the HOSC did not scrutinise particular areas or take any actions in relation to the ongoing problems, but merely received updates in respect of various health services.

Councillor Bloore further advised that any patients with significant concerns would not be left waiting either in corridors or in ambulances, but would be seen straight away. Members acknowledged the issues raised and recognised that this needed to be addressed.

The role of the HOSC was discussed in detail and what, if any, were its terms of reference and its role. It was acknowledged that following the introduction of the CCGs and the Health and Wellbeing Board it appeared that its powers had become diluted.

Members suggested that it would be helpful to receive further information on the subject. It was, therefore, concluded that the Chairman of Worcestershire Health and Scrutiny Committee attend a future meeting of the Board to discuss the issues raised.

RESOLVED that the Chairman of Worcestershire Health Overview and Scrutiny Committee be invited to attend a future meeting of the Board to discuss the issues raised by Members and the role of the HOSC.

93/18

CABINET WORK PROGRAMME

Members considered the Cabinet Leader's Work Programme from 1st February to 31st May, 2019. The following items were agreed to be considered by the Overview and Scrutiny Board:

- Investment and Acquisition Strategy Update Report
- Bromsgrove Enterprise Park – Build Out
- Council Tax Support Scheme Review – Final Recommendations
- Pay Policy Statement

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- 3 x Business Cases – Domestic Waste Collection, Commercial Services, investment for future growth and Place Team Resources.

It was noted that a number of Finance items on the Work Programme would be considered by the Finance and Budget Working Group at its future meetings.

RESOLVED:

- a) that the Cabinet Leader's Work Programme from 1st February to 31st May, 2019 be noted; and
- b) that the Overview and Scrutiny Board's work programme be amended subject to the pre-amble above.

94/18

OVERVIEW AND SCRUTINY BOARD WORK PROGRAMME

The Senior Democratic Services Officer (Bromsgrove) presented the Overview and Scrutiny Board's Work Programme for 2018/19.

It was noted that the Bromsgrove Market (Six Month Update) would be considered at the Board's meeting in March 2019, and the work programme would be updated accordingly.

RESOLVED that the Overview and Scrutiny Board's Work Programme for 2018/19 be noted.

95/18

CONFIDENTIAL OVERVIEW AND SCRUTINY BOARD MINUTES 3RD DECEMBER 2018

RESOLVED that the confidential minutes of the Overview and Scrutiny Board held on 3rd December, 2018 be approved as an accurate record.

The meeting closed at 7.15 p.m.

Chairman

Finance and Budget Working Group

Fees and Charges – Meeting 10th January 2019

The Finance and Budget Working Group met with the Heads of Service and relevant Portfolio Holders and discussed in detail the fees and charges for 2019/20. The Working Group put forward a number of recommendations which they would like Cabinet to consider in more detail, these were:

New and Existing Properties

Street naming and numbering – it was noted that the charge for this service should not exceed the cost of providing it to include any share of overhead cost

Recommended:

Officers look at the cost of providing this service and what a reasonable charge would be for it, with a view to doubling this charge if possible.

Private Sector Housing

Strategic Housing – Members discussed the charges at length and proposed that no increase would be made and a comment be made to ensure residents were aware of the financial support that can be made to provide funding for those in crisis.

Housing Fitness Inspections – It was noted that this was a one off payments every three years.

Recommended:

This be increased to £150 per inspection.

Environmental Services

Cemetery charges – particularly in respect of child burials.

It was suggested that the words free of charge be replaced with “no charge”.

Mechanically Sweep Private Road/Car Park – Mini Sweeper per hour

Recommended:

That a charge for travel time be included, in additional to the use of the sweeper and that this be included in the charge

Medium Term Financial Plan

Members also considered the Medium Term Financial Plan and discussed a number of areas including Bids, Savings and the Capital Programme. The following recommendation was made:

Recommended:

An ambition to make clear identified savings in the coming years.

CABINET LEADER'S WORK PROGRAMME

1 MARCH 2019 TO 30 JUNE 2019
(published as at 1st February 2019)

This Work Programme gives details of items on which key decisions are likely to be taken in the coming four months by the Council's Cabinet

The Work Programme gives details of items on which key decisions are likely to be taken by the Council's Cabinet, or full Council, in the coming four months. **Key Decisions** are those executive decisions which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in an area comprising two or more wards in the district;

If you wish to make representations on the proposed decision you are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided, alternatively you may write to the Head of Legal, Equalities and Democratic Services, Parkside, Market Street, B61 8DA or e-mail: democratic@bromsgroveandredditch.gov.uk

The Cabinet's meetings are normally held every four weeks at 6pm on Wednesday evenings at Parkside. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Democratic Services Team on (01527 881443) to make sure it is going ahead as planned. If you have any queries Democratic Services Officers will be happy to advise you. The full Council meets in accordance with the Councils Calendar of Meetings. Meetings commence at 6pm.

CABINET MEMBERSHIP

Councillor G. N. Denaro	Leader of the Council without Portfolio Holder (Retaining Overarching Governance/Policy and Performance/HR)
Councillor K. J. May	Deputy Leader and Portfolio Holder for Economic Development, the Town Centre and Strategic Partnerships
Councillor B. T. Cooper	Portfolio Holder for Finance and Enabling
Councillor M. A. Sherrey	Portfolio Holder for Health and Well Being and Environmental Services
Councillor C. B. Taylor	Portfolio Holder for Planning and Strategic Housing
Councillor P. J. Whittaker	Portfolio Holder for Leisure and Cultural Services, Community Safety and Regulatory Services

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and information explaining why items have been postponed (where available)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Finance System Key: No	Cabinet 6 Mar 2019 Council 27 Mar 2019		Report of the Executive Director of Finance and Resources	Chris Forrester, Financial Services Manager Tel: 01527 881673 Councillor B. T. Cooper
Private Sector Home Repair Assistance Policy Update Key: No	Cabinet Not before 6th Mar 2019		Report of the Head of Community Services	Derek Allen, Strategic Housing Manager Tel: 01527 881278 Councillor C. B. Taylor
Proposed Changes to the Home Choice Plus allocations policy - consultation Key: No	Cabinet 6 Mar 2019		Report of the Head of Community Services	Derek Allen, Strategic Housing Manager Tel: 01527 881278 Councillor C. B. Taylor

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and information explaining why items have been postponed (where available)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Corporate Performance Report Key: No	Cabinet 6 Mar 2019		Report of the Head of Business Transformation and Organisational Development	Tracy Beech, Policy Officer Tel: 01527 64252 Councillor B. T. Cooper
Finance Monitoring Quarter Report Key: No	Cabinet 6 Mar 2019		Report of the Executive Director of Finance and Corporate Resources	Chris Forrester, Financial Services Manager Tel: 01527 881673 Councillor B. T. Cooper
Investment and Acquisition Strategy Update Report Key: No	Cabinet 6 Mar 2019 Council 27 Mar 2019		Report of the Executive Director for Finance and Enabling	Jayne Pickering, Executive Director (Finance and Corporate Resources) Tel: 01527 881207 Councillor B. T. Cooper

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and information explaining why items have been postponed (where available)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Bromsgrove Enterprise Park - Build Out Key: Yes	Cabinet 6 Mar 2019	This report may contain some exempt information and therefore Cabinet may need to go into private session during consideration of this item.	Report of the Chief Executive	Paul Spooner, Interim Head of Economic Development & Regeneration - North Worcs Councillor K. J. May
High Quality Design - Supplementary Planning Document (SPD) Key: No	Cabinet 12 Jun 2019 Council 26 Jun 2019		Report of the Head of Planning and Regeneration	Mike Dunphy, Strategic Planning and Conservation Manager Tel: 01527 881325 Councillor C. B. Taylor
Bromsgrove Sports and Physical Activity Strategy Key: No	Cabinet 4 Sep 2019	This item has slipped from 10 January 2018 due to changes in the way activity levels are monitored by Sports England.	Report of the Head of Leisure and Culture	John Godwin, Head of Leisure and Cultural Services Tel: 01527 881762 Councillor P. J. Whittaker

OVERVIEW AND SCRUTINY BOARD

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SCRUTINY INVESTIGATION PROPOSAL

Relevant Portfolio Holder	Councillor Kit Taylor
Portfolio Holder Consulted	Not at this stage
Relevant Head of Service for Overview and Scrutiny	Claire Felton – Head of Legal, Equalities and Democratic Services
Wards Affected	All wards
Ward Councillor Consulted	No – not at this stage
Non-Key Decision	

1. SUMMARY OF PROPOSALS

- 1.1 An Overview and Scrutiny Topic Proposal Form relating to an Investigation into the effect of WCC LTP4 on the district of Bromsgrove has been completed by Councillor S. Colella and is submitted for consideration by the Board.

2. RECOMMENDATIONS

- 2.1 That the Board considers the completed proposal form (at Appendix 1) and agrees to one of the following:
- (a) that further information be requested from a relevant source before deciding whether or not further investigation is required;
 - (b) that the topic is included on the work programme for further investigation at a future date;
 - (c) that the topic is included on the work programme and a Task Group is established to undertake a more in-depth investigation, appoint a Chairman for the Task Group and set a time scale for completion of the investigation; or
 - (d) take no further action.

3. KEY ISSUES

Financial Implications

- 3.1 There are no financial implications directly relating to this report, however, if the proposal is accepted, any implications would be considered as part of the subsequent investigation undertaken.

Legal Implications

- 3.2 There are no legal implications directly relating to this report, however, if the proposal is accepted, any implications would be considered as part of the subsequent investigation undertaken.

OVERVIEW AND SCRUTINY BOARD

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Service/Operation Implications

- 3.3 An Overview and Scrutiny Topic Proposal Form relating to an Investigation into the effect of WCC LTP4 on the district of Bromsgrove has been completed by Councillor s. Colella.
- 3.4 If the Board decides that it does wish to investigate this topic further, it then needs to decide whether it is appropriate for the Board itself to undertake the investigation or whether a more in-depth investigation is required and a task group established.
- 3.5 Another option is for the Board to request further information on the topic from a relevant source to assist Members to decide whether an investigation is required.
- 3.6 Alternatively, the Board could decide that it is not a topic it wishes to investigate, in which case no further action would be required.

Customer / Equalities and Diversity Implications

3.7 N/A

4. RISK MANAGEMENT

4.1 N/A

5. APPENDICES

Appendix 1 – Overview and Scrutiny Proposal Form

6. BACKGROUND PAPERS

None

7. KEY

None

AUTHOR OF REPORT

Name: Amanda Scarce – Senior Democratic Services Officer
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Tel: 01527 881443



OVERVIEW & SCRUTINY TOPIC PROPOSAL

This form can be used for either a Task Group or a Short Sharp Review topic proposal.

Completed forms should be returned to scrutiny@bromsgrove.gov.uk – Democratic Services, Bromsgrove District Council.

Name of Proposer: Cllr Steve Colella	
Tel No: 07758 739901	Email: s.colella@bromsgrove.gov.uk
Date: 26 th Jan 2019	

<p>Title of Proposed Topic</p> <p>(including specific subject areas to be investigate)</p>	<p>Investigation into the effect of WCC LTP4 on the district of Bromsgrove.</p> <p>To consider its effect upon the Bromsgrove District Plan, the main A roads through the district, impact on Economic and Housing Growth and the fulfilment of NEST1-9, NEAT1-8 and BR1-7 and RB1.</p>
<p>Background to the Proposal</p> <p>(Including reasons why this topic should be investigated and evidence to support the need for the investigation.)</p>	<p>BDC Development Plan relies on the support of the LTP4 to invest in the infrastructure to support growth not only in the district of Bromsgrove but in neighbouring District and County divisions.</p> <ul style="list-style-type: none"> • The perception is that there is no investment of note beyond Kidderminster Town. • Thus such a lack of investment is unsustainable, expected increase in traffic congestion, poor integrated travel systems and • no resolution to the current congestion and poor air quality across the district.
<p>Links to national, regional and local priorities</p> <p>(including the Council's strategic purposes)</p>	<p>Bromsgrove Development Plan, Wyre Forest Development Plan, NPPF, Air Quality, economic and housing growth.</p> <ul style="list-style-type: none"> • Help me find somewhere to live in my locality • Keep my place safe and looking good

Agenda Item 12

Possible Key Objectives (these should be SMART – specific, measurable, achievable, relevant and timely)	Complete an assessment of the impact of LTP4 on: <ul style="list-style-type: none"> • the districts strategic purposes, • impact on economic growth strategy, • housing growth, health and wellbeing. 			
Anticipated Timescale for completion of the work.	December 2019			
Would it be appropriate to hold a Short Sharp Inquiry or a Task Group? (please tick relevant box)	Task Group	YES	Short Sharp Inquiry	

OFFICE USE ONLY - TO BE COMPLETED WHEN THE TOPIC PROPOSAL IS ACCEPTED

Evidence	
Key documents, data, reports	
Possible Site Visits	
Is a general press release required asking for general comments/suggestions from the public?	
Is a period of public consultation required?	
Witnesses	
Officers	
Councillors (including Portfolio Holder)	
Any External Witnesses	

OVERVIEW AND SCRUTINY BOARD

WORK PROGRAMME

2018/19

RECOMMENDATION:

That the Board considers and agrees the work programme and updates it accordingly.

ITEMS FOR FUTURE MEETINGS

Date of Meeting	Subject	Additional Information
11/02/19	Council Tax Support Scheme Review – Final Recommendations	Picked up from the Cabinet Leader’s Work Programme 1 st Feb – 31 st May 2019
	Pay Policy Statement	Picked up from the Cabinet Leader’s Work Programme 1 st Feb – 31 st May 2019
	3 x Business Cases – Domestic Waste Collection, Commercial Services, investment for future growth and Place Team Resources	Picked up from the Cabinet Leader’s Work Programme 1 st Feb – 31 st May 2019
	Investment and Acquisition Strategy Update Report	Picked up from the Cabinet Leader’s Work Programme 1 st Feb – 31 st May 2019
	Task Group Updates: <ul style="list-style-type: none"> • Bromsgrove Sporting Football Club Task Group • Business Rates Relief – Short Sharp Review 	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Cabinet Leader’s Work Programme	
	O&S Board Work Programme	
04/03/19	Bromsgrove Market – 6 month update following bringing it back in house.	Presentation

Agenda Item 14

Date of Meeting	Subject	Additional Information
	Bromsgrove Enterprise Park – Build Out (Chief Executive/Head of Economic Development & Regeneration, NWEDR)	Picked up from the Cabinet Leader’s Work Programme 1 st Feb – 31 st May 2019
	Planning Enforcement Process – Head of Planning	Arising following submission of topic proposal by Cllr P. McDonald at meeting on 14 th January 2019.
	Working Group Updates: <ul style="list-style-type: none"> • Finance and Budget • Corporate Performance 	
	Transport Planning Report	
	Demonstration of modern.gov on an iPad together with data regarding paperless agendas.	
	Task Group Updates: <ul style="list-style-type: none"> • Bromsgrove Sporting Football Club Task Group • Business Rates Relief – Short Sharp Review 	
	WCC Health Overview & Scrutiny Committee – update from Representative	Invite the Chairman of HOSC to future meeting
	Cabinet Leader’s Work Programme O&S Board Work Programme	
08/04/19	Working Group Updates and Review of work carried out in the 2017/18: <ul style="list-style-type: none"> • Finance and Budget • Corporate Performance 	
	Task Group Updates: <ul style="list-style-type: none"> • Bromsgrove Sporting Football Club Task Group • Business Rates Relief – Short Sharp Review 	
	Recommendations Tracker	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Overview and Scrutiny Board Annual Report	
	Cabinet Leader’s Work Programme O&S Board Work Programme	

Potential Items for pre-scrutiny

- Bromsgrove Local Lottery – Awaiting further information from Cabinet (put on hold for at least 6 months).
- Bromsgrove Sports and Physical Activity Strategy - Picked up from the Cabinet Leader's Work Programme (item currently outstanding).

Updates Received - Monthly

The Council's representative on the Worcestershire Health Overview and Scrutiny Committee provides a verbal update to the Board each month.

The Council's representative on any Joint Scrutiny Task Group's will be expected to provide an update (verbal or written) on the work of that Group at each Board meeting.

The Chairman of any Working Group, Task Group or Short Sharp Review set up by the Board will be expected to provide a written or verbal update in respect of the work being carried out and progress of the investigation by the Group Members.

When considering topics for investigations Members may wish to take into account the Council's Strategic Purposes as detailed below:

Our Strategic Purposes for Bromsgrove



Help me to live my life independently

Help me to be financially independent

Keep my place safe & looking good

Help me find somewhere to live in my locality

Provide good things for me to see, do & visit

Help me run a successful business

Support services enable us to deliver our purposes



Bromsgrove District Council
www.bromsgrove.gov.uk

For more information view the Council Plan at:
<http://www.bromsgrove.gov.uk/cms/council-and-democracy/council-plan.aspx>